| | | | |
|---|---|---|---|
| emdupar | **PLAN DE AÑO 2013** | FO-GF-08 | |
| | | VERSION 02-19-07-11 | |
| | | PAGINA 1 DE 4 | |

**MODALIDAD DE CONTRATACION: CONTRATO DE SUMINISTRO**

**OBJETIVO**: Programar la adquisición de los elementos que se requieren para el cumplimiento eficiente, eficaz, y efectivo del objeto misional de la empresa en términos de calidad del

**MESES PROYECTADOS** : ENERO A DICIEMBRE 2013

**CLASE O GRUPO DE ELEMENTOS: ELEMENTOS DE OFICINA**

| CODIGO | DESCRIPCION | UND | SECRETARIA GENERAL | GESTION DOCUMENTAL | CONTROL INTERNO | TALENTO HUMANO | BIESNESTAR SOCIAL | SALUD OCUPACIONAL | SERVICIOS GIRALES | CONTROL INTERNO DISCIPLINARIO | DPTO.FOERO | DPTO.TECNICO | ASESORA JURIDICA | PLANEACION | COMERCIAL | CONTRATACION | ALMACEN | SISTEMAS | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL | CANTIDAD TOTAL |
| SU-OF-01 | AGENDA EJECUTIVA | UND | | | | | | | | | | | | 2 | 10 | | | 1 | 13 |
| SU-OF-02 | ACEITE JOHNSON FRASCO | UND | | | | | | | | | | | | 0 | 0 | | | | 0 |
| SU-OF-03 | ACTA DE REVISION E INSTALACION DE MEDIDOR | | | | | | | | | | | | | | 60 | | | | 60 |
| SU-OF-04 | ACTAS DE GESTION COMERCIAL | | | | | | | | | | | | | | 31 | | | | |
| SU-OF-05 | AGENDAS PERMANENTES | UND | 2 | | | | | | | | | | 2 | 0 | 2 | | 2 | | 8 |
| SU-OF-06 | ALMOHADILLA PARA SELLOS | UND | 3 | 6 | | | 1 | | | | 3 | 3 | | 0 | 2 | 2 | 1 | | 21 |
| SU-OF-07 | ARQUEO DIARIO DE CAJA | UND | | | | | | | | | | | | 0 | 0 | | 0 | | 0 |
| SU-OF-08 | AZ OFICIO | UND | 25 | | 20 | 6 | 13 | 13 | 13 | 13 | 130 | 74 | | 12 | 70 | 200 | 60 | | 669 |
| SU-OF-10 | BANDAS DE CAUCHO | CAJA | 6 | 1200 | 2 | 5 | 10 | 10 | 10 | 10 | 1 | 27 | 4 | 2 | 76 | 20 | 12 | 2 | 1397 |
| SU-OF-11 | BLOCK AMARILLO CARTA | UND | 5 | | | | | | | | 22 | 14 | 2 | 0 | 11 | 6 | 12 | 8 | 80 |
| SU-OF-12 | BOLIGRAFOS | CAJA | 6 | 12 | 3 | 4 | 4 | 4 | 4 | 4 | 9 | 290 | 3 | 12 | 90 | 10 | 12 | 20 | 487 |
| SU-OF-13 | BORRADOR DE TABLERO | UND | 2 | | | | 2 | 1 | 2 | 2 | 0 | 2 | | 0 | 4 | | 0 | 2 | 17 |
| SU-OF-14 | BORRADORES DE NATA | UND | 8 | 60 | 7 | 3 | 5 | 5 | 5 | 5 | 14 | 26 | 4 | 6 | 14 | 12 | 12 | 4 | 190 |
| SU-OF-15 | CABLE ADAPTADOR IMPRESORA USB | UND | 2 | | | | 1 | 1 | 1 | 1 | 0 | 12 | | 0 | 0 | | 0 | | 18 |
| SU-OF-16 | CALCULADORA FIQUEÑA | UND | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | 2 | | 2 | 2 | 12 | 2 | 3 | | 30 |
| SU-OF-17 | CARPETA DE PRESENTACION KIMBERLY | UND | 50 | | | | 6 | 6 | 6 | 6 | 0 | | | 0 | 0 | 24 | 0 | | 98 |
| SU-OF-18 | CARPETAS CELUGUAS OFICIO CARTON | UND | | | 24 | | | | | | 0 | | 30 | 0 | 39 | | 30 | | 123 |
| SU-OF-19 | CARPETAS COLGANTES PLASTICAS | UND | 50 | | 30 | 50 | 30 | 30 | 30 | 30 | 36 | 25 | 20 | 0 | 30 | | 30 | | 391 |
| SU-OF-20 | CARPETAS COLGANTES AZUL CARTON | UND | 80 | 4980 | | | 8 | 8 | 8 | 8 | 0 | 25 | | 0 | 30 | | | | 5147 |
| SU-OF-21 | CARPETAS DE SEGURIDAD PLASTICA | UND | 30 | | | 2 | 3 | 3 | 3 | 3 | 0 | | | 0 | | | | | 44 |
| SU-OF-22 | CARPETAS PLASTICAS | UND | 80 | | 24 | | | | | | 24 | | 32 | 0 | 138 | 500 | | | 798 |
| SU-OF-24 | CARTUCHO HP 20P | UND | | | | | | | | | | | | 0 | 0 | | | | 0 |
| SU-OF-25 | CARTUCHO HP 21 | UND | | 6 | | | | | | | | | | 0 | 0 | | | | 6 |
| SU-OF-26 | CARTUCHO HP 22 | UND | 10 | 6 | | | 9 | 9 | 9 | 9 | | | | 0 | 12 | | | | 64 |
| SU-OF-27 | CARTUCHO HP 27 | UND | | | | | | | | | | | | 0 | 0 | | | | 0 |
| SU-OF-28 | CARTUCHO HP 28 | UND | | | | | | | | | | | | 0 | 0 | | | | 0 |
| SU-OF-30 | CARTULINA 1/8 | UND | 250 | 1000 | 15 | 300 | 21 | 21 | 21 | 21 | 240 | 200 | 150 | 0 | 30 | | 12 | 40 | 2321 |
| SU-OF-31 | CARTULINA PLIEGO | UND | 15 | | | | 20 | | 20 | 20 | 0 | | | 0 | 12 | 10 | 6 | 10 | 113 |
| SU-OF-32 | CASETT AUDIO | UND | | | | | | | | | 0 | | | 0 | 0 | | | | 0 |
| SU-OF-33 | CD DVD – NO RESCRIBIBLE | UNIDAD | 10 | 6 | 1 | 5 | | | | | 1 | 30 | | 0 | 53 | | 1 | 40 | 145 |
| SU-OF-34 | CD NO RESCRIBIBLE | CAJA | 20 | 2 | 1 | 10 | 1 | | | | 1 | 58 CAJA X20 | | 6 | 35 | | 1 | 20 | 97 |
| SU-OF-35 | CD RESCRIBIBLE | CAJA | | | | | | | | | | 3 | | 3 | 30 | | | 20 | |
| SU-OF-36 | CHINCHES | CAJA | 5 | 12 | 1 | 3 | 15 | 15 | 15 | | 0 | 20 | 6 | 0 | 15 | 10 | 1 | 5 | 123 |
| SU-OF-37 | CINTA DE ENMASCARAR 18*25 | UND | 4 | 6 | 4 | 1 | | | | | 0 | 28 | | 2 | 11 | | 1 | 4 | 61 |
| SU-OF-38 | CINTA DE ENMASCARAR 24*25 | UND | 3 | 6 | | 1 | 2 | 2 | 2 | | 1 | 28 | | 0 | 14 | | 1 | | 60 |
| SU-OF-39 | CINTA LX 300 | UND | | | | | | | | | | | | | 5 | | | | |
| SU-OF-40 | CINTA PEGANTE DE LA ANCHA | UND | 3 | 4 | 2 | 3 | 8 | 8 | 8 | | 9 | 22 | 6 | 6 | 14 | 10 | 2 | 6 | 111 |
| SU-OF-42 | CINTA PARA SUMADORA | UND | | 6 | | | | | | | 22 | | | 0 | 0 | | 6 | | 34 |
| SU-OF-43 | CINTA PEGANTE DELGADA | UND | 5 | 4 | 2 | 3 | 3 | 3 | 3 | | 10 | 22 | 8 | 2 | 15 | 5 | 2 | 6 | 93 |
| SU-OF-44 | CLIP MARIPOSA | CAJA | 5 | 6 | 1 | 4 | 6 | 6 | 6 | 5 | 25 | 32 | 6 | 6 | 75 | 50 | 6 | 4 | 243 |
| SU-OF-45 | CLIP SENCILLO | CAJA | 9 | 12 | | 6 | 9 | 9 | 9 | 5 | 78 | 44 | 16 | 6 | 51 | 50 | 6 | 2 | 312 |
| SU-OF-46 | COLBON GRANDE | UND | 4 | 6 | | 1 | 2 | 2 | 2 | | 2 | 12 | 3 | 1 | 40 | 6 | 2 | 2 | 85 |
| SU-OF-48 | CORRECTOR LIQUIDO | UND | 7 | 24 | 5 | 5 | 3 | 3 | 3 | 1 | 10 | 31 | 5 | 4 | 40 | 12 | 3 | 4 | 160 |
| SU-OF-49 | DISKETTE 3 1/ | UND | | | | | | | | 2 | 0 | | | 0 | 12 | | | | 14 |
| SU-OF-50 | ENGRAPADORA METALICA | UND | | | | | | | | | | | | | 19 | | | 2 | |
| SU-OF-51 | ENGRAPADORA INDUSTRIAL | UND | 1 | 2 | 1 | 3 | | | | 1 | 3 | | | 1 | 0 | 6 | 2 | | 20 |
| SU-OF-52 | ESGUARAFOS ROLLER DESECHABLES | UND | 1 | | | | | | | 2 | 24 | | 1 | 0 | 9 | | | | 37 |
| SU-OF-53 | ETIQUETAS AUTOADECIVAS | PAQ | 20 | | | | | | | | 0 | | | 0 | 0 | | | | 20 |
| SU-OF-54 | EXACTO | UND | 1 | 4 | | 3 | 2 | 2 | 2 | | 3 | 16 | 6 | 2 | 10 | 6 | 2 | 2 | 61 |
| SU-OF-55 | FECHADOR CAUCHO | UND | 2 | 2 | | 2 | 2 | 2 | 2 | 1 | 2 | 3 | | 2 | 5 | 2 | 2 | | 29 |
| SU-OF-56 | FONOMEMO | UND | 2 | 30 | | 6 | 4 | 4 | 4 | 10 | 0 | | | 0 | 0 | 20 | 1 | | 81 |
| SU-OF-57 | FORMAS CONTINUAS 91/2 x 11 2 PARTE | UND | | 0 | | | | | | | 0 | | | 0 | 0 | | 0 | | 0 |
| SU-OF-58 | GANCHOS LEGAJADORES | CAJA | 15 | 120 | 3 | 12 | 5 | 5 | 5 | 5 | 42 | 24 | 8 | 3 | 56 | 500 | 6 | 10 | 814 |
| SU-OF-59 | GRAPAS INDUSTRIALES | CAJA | | 4 | 4 | 1 | | | | 3 | 2 | 6 | | 3 | 36 | | 6 | 4 | 69 |
| SU-OF-63 | HUELLEROS | UND | 2 | 2 | | 1 | 1 | 1 | 1 | | 6 | 1 | | 2 | 36 | 1 | 1 | | 55 |
| SU-OF-65 | KIT DE INSTALACION Y MANTENIMIENTO XEROX | UND | | | | 2 | | | | | 5 | | | 0 | 0 | | | | 7 |
| SU-OF-66 | LAPICEROS DESECHABLES HUMEDOS | CAJA | 5 | | 2 | 3 | 8 | 8 | 8 | 12 | 8 | | 8 | 0 | 30 | | 6 | 98 | |
| SU-OF-67 | LAPIZ NEGRO | CAJA | 7 | 6 | 2 | 5 | 8 | 8 | 8 | | | 13 CAJA X12 | 7 | 1 | 19 | 50 | 3 | 10 | 134 |
| SU-OF-68 | LIBRETAS DE ANOTACIONES 5 CARTA | UND | 4 | 2 | 2 | 2 | 6 | 6 | 6 | 3 | 3 | 18 | 6 | 2 | 21 | 6 | 3 | | 90 |
| SU-OF-69 | LIBRETAS DE TAQUIGRAFIAS | UND | 4 | | 2 | | | | | | | 12 | | 0 | 6 | | 0 | | 24 |
| SU-OF-70 | LIBROS 200 FOLIOS RALLADOS | UND | 3 | | | | | | | 2 | 9 | | 2 | 0 | 6 | 10 | 0 | | 27 |
| SU-OF-71 | LIBROS DE ACTA 100 FOLIOS | UND | 2 | | | | 2 | 2 | 2 | 2 | | | | 0 | 3 | | 3 | | 13 |
| SU-OF-72 | LIBROS DE TRES COLUMNAS 100 FOLIOS | UND | | | | | | | | | | | | 0 | 6 | | 3 | | 9 |
| SU-OF-73 | LIBROS DE TRES COLUMNAS 200 FOLIOS | UND | 2 | | | 2 | | | | 2 | 9 | | 2 | 0 | 6 | | 3 | 2 | 28 |
| SU-OF-74 | LIMPIONES TELA ROJA BAYETAS | UND | 5 | 30 | 3 | 5 | 7 | 7 | 7 | 6 | 2 | 27 | | 2 | 57 | 10 | 12 | 8 | 188 |
| SU-OF-75 | MARCADOR DE ACETATO | UND | 7 | | 6 | | | | | | 0 | 24 | | 0 | 12 | | 6 | 10 | 65 |
| SU-OF-76 | MARCADORES BORRABLES | CAJA | 6 | | 6 | | 4 | 4 | 4 | | 0 | 36 | | 0 | 12 | | 0 | | 72 |
| SU-OF-77 | MARCADORES PERMANENTES | CAJA | 7 | 30 | 5 | 8 | 10 | 10 | 10 | | 14 | 39 | 10 | 0 | 25 | 10 | 12 | 10 | 200 |
| SU-OF-78 | MEMOS ADHESIVOS | UND | 8 | | 12 | 6 | 11 | 11 | 11 | 6 | 6 | 24 | 8 | 0 | 66 | 50 | | 10 | 229 |
| SU-OF-79 | MICROPUNTAS | UND | 3 | | 9 | 1 | 4 | 4 | 4 | | 5 | | | 0 | 6 | 6 | | | 42 |
| SU-OF-80 | MINAS 0.5 | CAJA | | | 6 | 4 | 3 | 3 | 3 | | 12 | 6 | | 0 | 18 | | | | 55 |
| SU-OF-81 | MINAS 0.7 | UND | | | 3 | 3 | 3 | 3 | 3 | | 28 | 2 | | 0 | 0 | | 12 | | 57 |
| SU-OF-82 | MOUSE | UND | 2 | | | | 2 | 2 | 2 | 1 | 0 | 1 | | 0 | 8 | 4 | 3 | 20 | 45 |
| SU-OF-83 | NUMERADOR CAUCHO | UND | 2 | | | 1 | 1 | 1 | 1 | | 0 | | | 2 | 0 | 3 | 1 | | 12 |
| SU-OF-84 | PAPEL COMETA | UND | 20 | | | | 150 | 150 | 150 | | 0 | 24 PLIEGOS | | 0 | 42 | 10 | | 20 | 542 |
| SU-OF-85 | PAPEL PARA FAX ROLLO | UND | | 6 | | | | | | | 12 | 12 | | 0 | 6 | | | | 36 |
| SU-OF-86 | PAPEL PERIODICO PLIEGO | UND | 10 | | | | 22 | 22 | 22 | | 0 | | | 0 | 18 | 10 | 3 | | 107 |
| SU-OF-87 | PAPELERA DE ESCRITORIO MADERA | UND | 2 | | | 1 | 2 | 2 | 2 | | 3 | 4 | 1 | 0 | 10 | | | | 30 |
| SU-OF-88 | PAPELERA DE PISO MADERA | UND | 2 | 4 | | 1 | 3 | 3 | 3 | | 5 | 6 | | 0 | 12 | 5 | 2 | 4 | 50 |
| SU-OF-89 | PAPELERA PLASTICA | UND | 1 | | | | | | | | 0 | | | 0 | 0 | | | | 1 |
| SU-OF-90 | PAQUETES DE CARTULINA KIMBERLY | UND | 5 | | | | 8 | 8 | 8 | | 0 | 6 | | 0 | 12 | 10 | | | 57 |
| SU-OF-91 | PAQUETES DE HOJAS KIMBERLY | UND | 5 | | | 1 | 10 | 10 | 10 | | 0 | 6 | | 0 | 12 | 20 | | | 74 |
| SU-OF-92 | PEGASTIC MEDIANO | UND | 5 | 36 | 3 | 4 | 4 | 4 | 4 | 2 | 7 | 12 | 4 | 0 | 29 | 6 | 2 | | 121 |
| SU-OF-93 | PERFORADORA INDUSTRIAL | UND | 1 | 30 | 1 | 2 | | | | 1 | 4 | | | 0 | 19 | 6 | 2 | | 66 |
| SU-OF-94 | PORTAMEMOS | UND | 2 | 30 | 2 | 1 | 2 | 2 | 2 | | 0 | 6 | | 0 | 15 | 6 | 2 | | 70 |
| SU-OF-95 | PORTA MULTIPLE ORGANIZADOR | UND | 2 | | | 1 | 1 | 1 | 1 | | 2 | 3 | 1 | 0 | 50 | | 2 | | 23 |
| SU-OF-96 | PORTALAPICEROS | UND | 3 | | | 5 | 1 | 1 | 1 | 2 | 2 | 4 | | 0 | 13 | 6 | 2 | 2 | 42 |
| SU-OF-97 | PORTAMINAS 0.5 | UND | 2 | | 3 | | | | | | 3 | 14 | | 0 | 17 | | 3 | | 42 |
| SU-OF-98 | PORTAMINAS 0.7 | UND | | | 3 | 4 | | | | | 15 | 17 | | 0 | 0 | | | | 39 |
| SU-OF-99 | PAQUETE MEMOS BLANCOS | UND | 5 | | | 6 | | | | | 0 | | 6 | 2 | 58 | | 3 | | 80 |
| SU-OF-100 | PROBADOR DE BILLETES | UND | | | | | | | | | 0 | | | 0 | 0 | | | | 0 |
| SU-OF-101 | REGLAS PLASTICAS | UND | 3 | | 2 | 6 | 2 | 2 | 2 | | 10 | 4 | | 0 | 22 | 6 | | | 59 |
| SU-OF-102 | REPUESTO DE MINAS PARA PARKER | UND | 5 | | | | 3 | 3 | 3 | 10 | | 3 | | 0 | 0 | | 3 | | 30 |
| SU-OF-103 | RESALTADORES | UND | 6 | 36 | 6 | 18 | 8 | 8 | 8 | 10 | 72 | 31 | 15 | 12 | 84 | 10 | 15 | 4 | 343 |
| SU-OF-104 | RESMAS FOTOCOPIA CARTA | RESMA | 30 | 18 | 18 | 120 | 6 | 6 | 6 | 12 | 199 | 108 | 80 | 18 | 174 | | 30 | 12 | 837 |
| SU-OF-105 | RESMAS FOTOCOPIA OFICIO | RESMA | 30 | 30 | 18 | 120 | 6 | 6 | 6 | 12 | 71 | 48 | 80 | 12 | 117 | | 30 | 4 | 590 |
| SU-OF-106 | ROLLER PARKER BOLIGRAFO | UND | 4 | | | | 2 | 2 | 2 | 12 | 0 | | | 0 | 0 | | 0 | | 22 |
| SU-OF-107 | ROLLOS PARA SUMADORAS | UND | | | | | | | | | 83 | | | 0 | 0 | | 18 | | 101 |
| SU-OF-110 | ROTULO 4x2 | UND | | 6 | | | | | | | 6 | | | 0 | 3 | | 6 | | 27 |
| SU-OF-111 | SACABRAFAS | UND | 1 | 15 | 1 | 4 | 2 | 2 | 2 | 1 | 14 | 4 | 1 | 3 | 25 | 6 | 6 | 4 | 91 |
| SU-OF-112 | SACAPUNTAS METALICO | UND | 6 | 30 | 2 | 4 | 1 | 1 | 1 | | 2 | 14 | 1 | 6 | 28 | 6 | 2 | 2 | 106 |
| SU-OF-113 | SELLOS COPIA ORIGINAL FIRMADO | UND | | | | | 1 | 1 | 1 | | 0 | 1 | | 0 | 0 | | 1 | | 5 |
| SU-OF-114 | SELLOS FECHADOR CAUCHO | UND | 2 | | | 1 | 1 | 1 | 1 | | 0 | 2 | | 0 | 0 | 2 | 1 | | 11 |
| SU-OF-115 | SOBRE DE MANILA Y CARTA | UND | 120 | | 50 | 100 | 10 | 10 | 10 | | 120 | | 55 | 0 | 56 | | 100 | 50 | 681 |
| SU-OF-116 | SOBRE KIMBERLY | UND | 50 | | | | 200 | 200 | 200 | | 0 | | | 0 | 20 | | 0 | | 670 |
| SU-OF-117 | SOBRES BLANCOS OFICIO | UND | 50 | | 30 | 50 | | | | | 0 | 30 | 30 | 0 | 390 | | 50 | | 630 |
| SU-OF-118 | SOBRES DE MANILA CARTA | UND | 130 | 100 | 60 | 180 | 25 | 25 | 25 | 50 | 180 | 720 | 45 | 0 | 96 | 50 | 50 | 50 | 1786 |
| SU-OF-119 | SOBRES DE MANILA EXTRA OFICIO | UND | 70 | | 60 | 180 | 5 | 5 | 5 | 30 | 82 | 140 | 45 | 0 | 96 | 50 | 0 | 30 | 618 |
| SU-OF-120 | SOBRES DE MANILA OFICIO | UND | 100 | 100 | | 180 | 23 | 23 | 23 | 50 | 66 | | 45 | 0 | 96 | 50 | 50 | | 806 |
| SU-OF-121 | TAMBOR FOTOCOPIADORA C-20 | UND | | | | | | | | | 6 | | | 0 | | | | | 6 |
| SU-OF-122 | TIJERA MEDIANA | UND | 2 | 2 | 1 | 6 | 2 | 2 | 2 | 2 | | 4 | 1 | 3 | 22 | 6 | 1 | 2 | 58 |
| SU-OF-123 | TINTA MARCADOR BORRABLE | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-124 | TINTA PARA LAPICEROS PARKER | UND | 2 | | | | 8 | 8 | 8 | | | | 1 | 0 | | 6 | | | 33 |
| SU-OF-130 | TINTA PARA SELLOS AZUL | UND | 2 | 2 | 1 | 3 | 2 | 2 | 2 | | 18 | 1 | 2 | 0 | 15 | 2 | 1 | | 53 |
| SU-OF-131 | TONER FOTOCOPIADORA XEROX C20 | UND | | | | | | | | | 0 | | | 0 | 12 | | | | 12 |
| SU-OF-132 | TONER LASER 3450 XEROX | UND | | | | | | | | | 0 | | | 0 | 12 | | | | 12 |
| SU-OF-133 | TONER LASER 4500 XEROX | UND | | | | | 3 | 3 | 3 | | 18 | | | 0 | | | | 1 | 28 |
| SU-OF-134 | TONER LASER 12F | UND | | | | | | | | | | | 7 | 0 | | | | | 7 |
| SU-OF-135 | TONER LASER 1610 SAMSUNG | UND | | | | | | | | 5 | | | | 0 | | | | | 5 |
| SU-OF-136 | TRAFER DE 1 ½ | UND | | | | | 5 | 5 | 5 | | | 30 | | 0 | | | 15 | | 60 |
| SU-OF-137 | VOLANTES | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-138 | TONNER LASSER 4510 XEROX | UND | | | | 5 | | | | | 8 | | | 0 | | | | 0 | 13 |
| SU-OF-139 | FOTOCOPIADORA | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-140 | CARTUCHOS PARA FOTOCOPIADORA | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-141 | SILLA RIMAX | UND | | | | | 50 | 50 | 50 | | 2 | | | 5 | | | | | 157 |
| SU-OF-142 | PORTA MOUSE | UND | | | | 5 | 2 | 2 | 2 | | 4 | | | 5 | | | | | 20 |
| SU-OF-143 | FORMAS CONTINUAS 91/2 X 11 2 PARTES REF. 906 | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-144 | CINTAS IMATION 4mm DPS-150 DE 40 GB | UND | | | | | | | | | | | | 0 | | | | 0 | 0 |
| SU-OF-145 | LIMPIA CONTACTOS | UND | | | | | | | | | | | | 0 | | | | 0 | 0 |
| SU-OF-146 | CUADERNO ANILLADO PEQUEÑO | UND | | | | | 2 | 2 | 2 | | | | | 0 | | | | | 6 |
| SU-OF-147 | OCTAVO CARTULINA LEGAJADORA | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-148 | MARCADOR PUNTA FINA | UND | | | | 6 | 6 | 6 | 6 | | 3 | | | 8 | | | | | 35 |
| SU-OF-149 | PERFORADORA TRES ORIFICIOS | UND | | | 2 | | | | | | 2 | | | 2 | | | | | 6 |
| SU-OF-150 | TRAFER 0.5 PULG. | UND | | | | | | | | | 0 | | | 0 | | | | | 0 |
| SU-OF-151 | TRAFER 1 PULG. | UND | | | 3 | | | | | | 0 | | | 0 | | | | | 3 |
| SU-OF-152 | TONER LASER SAMSUNG ML-2010 | UND | | | | | | | | | | 10 | | 0 | | | 10 | | 20 |
| SU-OF-153 | SOBRES PARA CD | CIENTO | | | 2 | 1 | | | 1 | 1 | 2 | 1 | | 2 | | | 2 | 4 | 16 |
| SU-OF-154 | MARCADORES SHARPIER | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-155 | BOLSO PARA CAMARA DE VIDEO | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-156 | ESCUADRAS GRANDES | UND | | | | | | | | | | | | 1 | | | | | 1 |
| SU-OF-157 | ESCUADRA MEDIANA | UND | | | | | | | | | | | | 1 | | | | | 1 |
| SU-OF-158 | PISAPAPEL | UND | | | | 4 | | | | | | | | 0 | | | | | 4 |
| SU-OF-159 | PONCHADORA RJ45 PROFESIONAL CAT 5E | UND | | | | | | | | | | | | 0 | | | | 0 | 0 |
| SU-OF-160 | PONCHADORA DE IMPACTO | UND | | | | | | | | | | | | 0 | | | | 0 | 0 |
| SU-OF-161 | ALCOHOL ANTIBATERIAL | UND | | | | 12 | | | | | | | | 2 | | | | | 14 |
| SU-OF-162 | TONER HP 53A | UND | | | | | | | | | | | | 0 | | | | | |
| SU-OF-163 | GRAPAS ESTÁNDAR | UND | | | | | | | | | | | | 0 | | | | | |
| SU-OF-164 | PAPELERIA IMPRESOS Y LITOGRAFIA | UND | | | | | | | | | | | | 0 | | | | | |
| SU-OF-165 | CD RESCRIBIBLE | UND | | | | | | | | | | | | 0 | | | | | 0 |
| SU-OF-166 | FUENTE DE PODER (600WAT) | UND | | | | | | | | | | | | 0 | | | | 5 | 5 |
| SU-OF-167 | SWITCH DE RED 8 PUERTOS | UND | | | | | | | | | | | | 0 | | | | 6 | 6 |
| SU-OF-168 | CABLE UTP CAT 6A AMP I*Metros) | UND | | | | | | | | | | | | 0 | | | | 80 | 80 |
| SU-OF-169 | DISCO DURO PORTATIL 500GB | UND | | | | | | | | | | | | 2 | | | | 1 | 1 |
| SU-OF-170 | TESTER UTP RED RJ45 RJ12 RJ12 Testea Cable por Cable | UND | | | | | | | | | | | | 0 | | | | 2 | 0 |
| SU-OF-171 | MULTIMETRO | UND | | | | | | | | | | | | 0 | | | | 1 | 0 |
| SU-OF-172 | KIT DE HERRAMIENTAS (PINZAS, DESTORNILLADORES) | UND | | | | | | | | | | | | 0 | | | | 1 | 0 |
| SU-OF-173 | CONECTOR RJ 45 x 100 | UND | | | | | | | | | | | | 0 | | | | 2 | 0 |
| SU-OF-174 | PISTOLA DE CALOR | UND | | | | | | | | | | | | 0 | | | | 1 | 1 |
| SU-OF-175 | LIMPIADOR EXTERNO PARA COMPUTADORES | UND | | | | | | | | | | | | 0 | | | | 8 | 8 |
| SU-OF-176 | CAUTIL | UND | | | | | | | | | | | | 0 | | | | 1 | 1 |
| SU-OF-177 | JACK RJ45 DE PARED MARCA AMP CAT 5e | UND | | | | | | | | | | | | 0 | | | | 200 | 200 |
| SU-OF-178 | UNIDAD LECTORA CD - DVD PORTATIL USB | UND | | | | | | | | | | | | 0 | | | | 1 | 1 |
| SU-OF-179 | TECLADOS | UND | | | | | | | | | | | | 0 | | | | 20 | 20 |
| SU-OF-180 | MEMORIAS RAM DIR1 | UND | | | | | | | | | | | | 0 | | | | 20 | 20 |
| SU-OF-181 | MEMORIAS RAM DIR2 | UND | | | | | | | | | | | | 0 | | | | 20 | 20 |
| SU-OF-182 | PATH CORD (5m) MARCA AMP CAT 5e Y 6a | UND | | | | | | | | | | | | 0 | | | | 40 | 40 |
| SU-OF-183 | TONER 4510 XEROX | UND | | | | | | | | | | | | 0 | | | | 3 | 3 |
| SU-OF-184 | TONNER LASSER HP 1010 | UND | | | | | | | | | | | | 0 | | | | 5 | 5 |
| SU-OF-185 | TONNER LASSER HP 1606 | UND | | | 2 | | | | | | | | | 0 | | | | 5 | 5 |
| SU-OF-186 | LIMPIADOR CONTACTOS ELECTRONICOS | UND | | | | | | | | | | | | 0 | | | | 3 | 3 |
| SU-OF-187 | AZ PLASTICA OFICIO | UND | 10 | | 20 | 6 | | | | | | | | 0 | | | | | 36 |
| SU-OF-188 | CARPETAS PLASTICAS | UND | | | 24 | | | | | | | | | 0 | | | | | 24 |
| SU-OF-189 | TONNER LASSER HP LASER JET 55-A | UND | | | 6 | | | | | | | | | 0 | | | | | 6 |
| SU-OF-190 | ESTILOGRAFOS PARKER | UND | 2 | | | | | | | | | 2 | | 0 | | 6 | | | 0 |
| SU-OF-191 | ETIQUETAS EN FOIL | UND | 130 | | | | | | | | | | | 0 | | 1000 | | | 1130 |
| SU-OF-192 | TONER IMPRESORA HP M1212nf | UND | | | | | | | | | | | | 0 | | 20 | | | 20 |
| SU-OF-193 | CARTUCHO IMPRESORA HP 1410 | UND | 7 | | | | | | | | | | | 0 | 61 | | | | 68 |
| SU-OF-194 | VALES DE SOLICITUD Y DESPACHO DE MATERIALES | UND | 0 | | | | | | | | | 0 | | 0 | 0 | | | | 0 |
| SU-OF-195 | CARTUCHO HP LASER 3015 | UND | | 6 | | | | | | | | | | 0 | | | | | 6 |
| SU-OF-196 | CARTULINA 1/8 - LEGAJADORA AMARILLAS POR LEY 594 | UND | | 1000 | | | | | | | | | | 120 | | | | | 1120 |
| SU-OF-197 | GANCHOS LEGAJADORES PLASTICOS POR LEY 594 | UND | | 120 | | | | | | | | 3 | | 12 | | | | | 135 |
| SU-OF-198 | PERFORADORA 3 HUECOS | UND | | 1 | | | | | | | | | | 2 | | | | | 1 |
| SU-OF-199 | SELLO DE AUTENTICAR COPIA DE ORIGINAL | UND | | 1 | | | | | | | | | | 0 | | | | | 1 |
| SU-OF-200 | SELLO DE AUTENTICAR COPIA DE COPIA | UND | | 1 | | | | | | | | | | 0 | | | | | 1 |
| SU-OF-201 | CUENTA FACIL | UND | | 3 | | | | | | | | | | 0 | | | | | 3 |
| SU-OF-202 | BOLIGRAFOS FABER CASTELL | UND | | | | 3 | | | | | | | | 0 | | | | | 3 |
| SU-OF-203 | CALCULADORA CASIO MEDIANA | UND | | | | 1 | | | | | | | | 0 | | | | | 1 |
| SU-OF-204 | CARTULINA LEGAJADORA AMARILLA 1/8 | UND | | | | 300 | | | | | | | | 0 | | | | | 300 |
| SU-OF-205 | ENGRAPADORA METALICA | UND | | | | | 2 | 2 | 2 | | | 5 | | 0 | 17 | | | | 28 |
| SU-OF-206 | PERFORADORA ESTANDAR | UND | | | | | 2 | 2 | 2 | | | 2 | | 1 | | | | | 9 |
| SU-OF-207 | CALCULADORA FIQUEÑA CIENTIFICA | UND | | | | | | | | | | 6 | | 0 | | | | | 6 |
| SU-OF-208 | CARPETA PLASTICAS AZUL | UND | | | | | | | | | | 170 | | 0 | | | | | 170 |
| SU-OF-209 | CARPETA VISILET PLASTICAS CARTA | UND | | | | | | | | | | 30 | | 0 | 95 | | | | 0 |
| SU-OF-210 | CARTUCHO IMPRESORA 3550 | UND | | | | | | | | | | 6 | | 0 | 72 | | | | 0 |
| SU-OF-211 | CINTA LX 300 | UND | | | | | | | | | | 2 | | 0 | 40 | | | | 0 |
| SU-OF-212 | COMPAS | UND | | | | | | | | | | 1 | | 1 | 30 | | | | 0 |
| SU-OF-213 | GRAPAS SENCILLAS | UND | | | | | | | | | | 6 | | 0 | | | | | 6 |
| SU-OF-214 | POT MEMOS BLANCOS | UND | | | | | | | | | | 3 | | 0 | 43 | | | | 0 |
| SU-OF-215 | TONER LASER JET ETM 1212 HP | UND | | | | | | | | | | 18 | | 0 | | | | | 18 |
| SU-OF-216 | TONER LASSER 1610 SAMSUNG | UND | | | | | | | | | | 6 | | 0 | | | | | 6 |
| SU-OF-217 | PENDONES GRANDES A COLOR | UND | | | | | | | | | | | | 0 | 12 | | | | 0 |
| SU-OF-218 | AFICHES A COLOR | UND | | | | | | | | | | | | 0 | 1000 | | | | 0 |
| SU-OF-219 | BOTONES A COLOR | UND | | | | | | | | | | | | 0 | 500 | | | | 0 |
| SU-OF-220 | GORRAS DRILL | UND | | | | | | | | | | | | 0 | 24 | | | | 24 |
| SU-OF-221 | CHALECOS DRILL | UND | | | | | | | | | | | | 0 | 24 | | | | 24 |
| SU-OF-222 | CAMISETAS | UND | | | | | | | | | | | | 0 | 100 | | | | 100 |
| SU-OF-223 | BOLSOS PORTA HERRAMIENTAS | UND | | | | | | | | | | | | 0 | 24 | | | | 0 |
| SU-OF-224 | ACTA DE REVISION E INSTALACION DE MEDIDOR | UND | | | | | | | | | | | | 0 | 180 | | | | 0 |
| SU-OF-225 | ACTAS DE GESTION COMERCIAL | UND | | | | | | | | | | | | 0 | 60 | | | | 0 |
| SU-OF-226 | AZ PLASTICA OFICIO | UND | | | | | | | | | | | | 0 | 120 | | | | 120 |
| SU-OF-227 | CARPETAS DE SEG. KIM | UND | | | | | | | | | | | | 0 | 60 | | | | 0 |
| SU-OF-228 | CINTA PARA IMPRESORA LQ 2090 | CINTA | | | | | | | | | | | | 0 | 60 | | | | 0 |
| SU-OF-229 | INGRESOS VARIOS | UND | | | | | | | | | | | | 0 | 5 | | | | 0 |